



Mailing Address:

TEACCH Asheville Center  
 31 College Place Building D Suite 306  
 Asheville NC 28801

# TEACCH Autism Program

## ATTENTION: RELEASE OF MEDICAL INFORMATION AND CONFIDENTIALITY AUTHORIZATION FORM

**Please check one:**

I authorize TEACCH to  obtain/use  disclose to  to both obtain and disclose to

**Please check if this applies:**

I authorize TEACCH to correspond via email\*  with me  with person listed below

**to disclose or obtain:**

Name of Person or Facility:		
Address, City, State, Zip		
Phone:	Fax:	Email:

**the protected health information of:**

Patient Name:	Date of Birth	SS# (last 4)
Address	City, State, Zip	
Phone	Email:	

**Put a CHECKMARK next to any specific documents that apply to the request:**

<input type="checkbox"/> Intervention Summary	<input type="checkbox"/> Cognitive Testing Report	<input type="checkbox"/> Pediatric/ Medical records
<input type="checkbox"/> Diagnostic/ Assessment Report	<input type="checkbox"/> Educational Testing Report	<input type="checkbox"/> IEP
<input type="checkbox"/> Consultation Report	<input type="checkbox"/> Other:	

**Put a CHECKMARK next to the purpose of the request:**

<input type="checkbox"/> Attorney/Legal	<input type="checkbox"/> Continued Patient Care	<input type="checkbox"/> Insurance
<input type="checkbox"/> Diagnostic Clarification	<input type="checkbox"/> Social Services/Disability	<input type="checkbox"/> Educational
<input type="checkbox"/> Determination of Eligibility for TEACCH Services	<input type="checkbox"/> Other:	

**Put a CHECKMARK next to how the above document(s)/information may be sent/obtained:**

<input type="checkbox"/> Mail to Address Listed for Person or Facility	<input type="checkbox"/> FAX to # Listed Above (Urgent or Prioritizes)	<input type="checkbox"/> Email to Address Listed for Person or Facility*
<input type="checkbox"/> Mail to Patient Address	<input type="checkbox"/> Pick Up at TEACCH Office	<input type="checkbox"/> Verbal
<input type="checkbox"/> Other:		

\*E-mail communications that contain sensitive information must be sent in a "secure" manner as determined by the TEACCH Information Technology Professional(s). However, once received by an individual outside the UNC system (such as to a

“GMAIL” account), the transmission is no longer secure and UNC will not be responsible for any breach, improper disclosure or loss of the information.

I understand that:

- I may revoke this authorization at any time:
  - the revocation will not apply to information that has already been released in response to this authorization
  - I must revoke this authorization in writing. The procedure for revoking this authorization is to present my written revocation to the TEACCH Asheville Center, 31 College Place, Building D, Suite 306, Asheville NC 28801
- I may refuse to sign this authorization:
  - TEACCH and the UNC Health Care System will not condition my treatment, any payment, enrollment in a health plan, or eligibility for benefits on receiving my signature on this authorization.
  
- A fee may be charged for copying of the protected health information

I have been informed and understand that information disclosed pursuant to this authorization may be subject to re-disclosure by a recipient of such information. It is possible that once disclosed, the privacy of the information may no longer be protected under federal medical privacy law.

Unless otherwise revoked according to the above directions, this authorization will expire on the following date, event, or condition: \_\_\_\_\_ or upon the satisfaction of the need for disclosure: \_\_\_\_\_.

If I fail to specify an expiration date, event or condition, this authorization will expire upon my death, upon my explicit written termination from further receipt of TEACCH services, or upon my written revocation pursuant to the above directions.

**I have read and understand the information in this authorization form.**

Signature of Individual: <i>if over 18 years of age</i>	
Printed Name:	Date:

**-OR-**

Signature of Authorized Representative:	
Printed Name:	Date:
Please Explain Representative’s Relationship To The Individual:	